

# Housing & Meal Plan Application

For Summer 2011

Summer Institute at the iSchool

Complete all the biographical information requested below and read the Housing Agreement on the back of this application. You must sign this application below. Only registered SU students who are full-time or visiting are eligible for SU summer housing.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_ I am a:  non smoker  smoker  
PLEASE NOTE: Smoking is not permitted in University housing.

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
 Male  Female

SU I.D. Number (if available) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt. No. or P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country (if not U.S.) \_\_\_\_\_

E-Mail address \_\_\_\_\_ Cell Phone Number ( ) \_\_\_\_\_ - \_\_\_\_\_

**Class Code**  
(check box)  Sophomore  
 Junior  
 Senior  
 Graduate

**Academic Area:** Please circle program name in which you are enrolled: **GET LIS IM TNM**

**Please check (✓) each week of intended occupancy**  
**MAYmester**  May 15-21  
**Summer Institute**  
 July 9-10  
 July 11-15  
 July 16-17  
 July 18-22  
 July 25-29  
 July 30-31  
Check in date: \_\_\_\_\_  
Check out date: \_\_\_\_\_

**Residence Hall for MAYmester: DellPlain July classes: Ernie Davis**  
(check-in: 8 a.m.-11 p.m., main desk)

Double room: \_\_\_\_\_ nights = \$ \_\_\_\_\_

Single room: \_\_\_\_\_ nights = \$ \_\_\_\_\_

Is there anything we should be aware of to better accommodate you?  
\_\_\_\_\_

**RATES**  
5-day single \$153  
5 day double \$132  
7 day single \$191  
7 day double \$153  
Nightly \$ 47

**Meal Plan Choices: (NOTE: All North Campus undergraduate residents must choose a 19, 15, or 10+ meal plan)**

- 19 meals per week @ \$188 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_  
 15 meals per week @ \$175 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_  
 10 meals + \$30 SuperCard Food per week @ \$175 per week x \_\_\_\_\_ weeks = \$ \_\_\_\_\_  
 SuperCard Food. Available in \$25 increments for all other students. Amount \$ \_\_\_\_\_

(Please note: SuperCard Food: available in \$25 increments; payment must be made at the Archbold Bursar Office prior to funds being applied to food account. SuperCard Food allows you to purchase food on an à la carte basis at any of the University dining facilities listed above. All SuperCard Food accounts end on August 13, 2011)

Microfridges with microwave can be rented through the bookstore. <http://bookstore.syr.edu/> (click on Rentals, \$15.00 for one week, \$25.00 for two weeks)

I have read and agree to the terms and responsibilities expressed in the Housing Agreement. I understand that before a housing assignment is made, all summer housing and meal plan charges incurred at Syracuse University must be paid (a check or money order in U.S. currency payable to SYRACUSE UNIVERSITY) no later than two weeks before the beginning of the summer session or special program I plan to attend.

Student's signature \_\_\_\_\_  
Mail :iSchool Summer Institute, 114 Hinds Hall, Syracuse NY 13244  
Fax: 315-443-5673 email:babennet@syr.edu

Date \_\_\_\_\_

# Housing Agreement for Summer Students

All Syracuse University Rules and Regulations as stated in the publication of the same name are in effect during the summer months. Copies of Academic Rules and Regulations are available at the Registrar's Office web site, [coursecatalog.syr.edu/rules.aspx](http://coursecatalog.syr.edu/rules.aspx).

1. The University reserves the right to determine who shall be eligible for student housing. The following are the minimum requirements:

Students must be registered for summer session classes or participating in a University-related activity,

and

students must have been registered, and completed in good standing, the immediately preceding spring semester, or be registered for enrollment for the immediately succeeding fall semester.

Students participating in University-related activities must have the relevant department chair or director certify, on University letterhead and with their signature, the legitimacy of the activity, duration, and acknowledge their responsibility for addressing behavior concerns in accordance with University policies and procedures. This documentation is to be attached to the Summer Housing and Meal Plan application and is subject to the approval of the director of Housing, Meal Plan, and ID Card Services.

2. Students shall comply and cause all guest to comply with all applicable codes, ordinances, and laws affecting the University's student housing and the student's particular housing unit. This includes any and all directives disseminated and established by staff of the Office of Residence Life. Students are expected to attend all floor meetings; students are responsible for knowing and abiding by all information distributed and discussed at these meetings.
3. Students are expected to respect the rights of other residents within the housing facility. Housing facilities will be reasonably quiet at all times; specific quiet hours will be in effect as established by the University.
4. Students are prohibited from activating, without reasonable cause, fire alarm systems, or damaging, discharging, or tampering with fire safety equipment. Abuse of these safety features is a violation of the Student Code of Conduct and will result in a referral to the University's Office of Judicial Affairs.

5. The following items are NOT permitted in University housing facilities:

Pets or animals of any kind with the exception of fish in a tank not to exceed 10 gallons and approved services animals registered with the Office of Disability Services

Air Conditioners

Candles

Incense

Ovens

Hot plates, high-resistance heating devices, or grills of any type

Microwaves over 1000 watts

Refrigerators over 5 cubic feet

Halogen and multi-headed lamps

See the *Terms and Conditions of Student Housing* for a complete list

6. The University will permit registered guests to stay overnight in student housing for a period not exceeding three consecutive days, subject to consent by all authorized roommates. Students are directed to the Office of Residence Life ([orl.syr.edu](http://orl.syr.edu)) for policy information and to register an overnight guest. If the University terminates its permission for any reason, guests must vacate immediately.

7. Students shall be held financially responsible for damage to residence hall rooms, public areas, and/or apartments.

8. University housing is available on a weekly basis only to students attending a summer session course or University conference. A week of occupancy begins on Sunday and ends at 1 p.m. on the following Saturday. Students must depart before 1 p.m. to avoid incurring additional expense.

9. During the first and second summer sessions, undergraduate students residing on North Campus must have a meal plan. In addition to the meal plan, SUpercard Food accounts can be used to purchase food weekdays on an à la carte basis at the Schine Student Center or other Food Services locations in operation during the summer.

10. I.D. cards will be automatically activated for students requesting and paying for a meal plan. Entrance to a dining center is permitted once per meal period. New students must obtain an I.D. card in the ID Card Office, 206 Steele Hall. Meal plans are not transferable.

11. To avoid unauthorized use of a SUpercard Food account, lost or stolen I.D. cards must be reported to the ID Card Office as soon as possible. All meal plans and SUpercard Food accounts end on the last day of each session.

12. South Campus Apartments are available on a six-week minimum basis and should be considered if students require their own bedroom. Apartments are shared with other same-gender students.

13. The University does not guarantee specific facilities for summer use. Housing requests will be honored on a first-come, first-served basis. Housing assignments (room or apartment) will not be made until summer housing and/or meal plans are paid in full prior to arrival. **Note: Single accommodations on North Campus are available on a very limited basis.** If students are assigned to shared accommodations, their bursar accounts will be adjusted accordingly.

14. Students may be reassigned from one room or apartment to another, or occupancy may be terminated after due notice to the student resulting from recommendation by a professional staff member or appropriate judicial body if the student's continued presence is considered detrimental to the residence environment.

15. Students must provide their own linens, blankets, and pillows. Exception: Linen arrangements may be made for selected groups or programs for an additional cost. Contact the program coordinator for more information.

16. The nightly housing rate may be charged until proof of housing registration payment is presented to the appropriate housing facility. Such proof must be presented by the close of the next business day after check-in to the housing facility.

17. Smoking is NOT permitted in any of the University's housing facilities.

## REFUND POLICY

1. The Office of Housing, Meal Plan, and ID Card Services must be notified of a cancellation or extension of residence. Unless the office is notified otherwise, it is expected that students will occupy a room or apartment under the conditions and during the dates described on the Housing and Meal Plan Application.

2. A student who officially withdraws or leaves a residence facility during the summer session will be charged for the housing and/or meal plan through the end of the week in which he or she leaves.